**4**

European Single Procurement Document (ESPD) is a self-declaration of the businesses' financial status, abilities and suitability for a public procurement procedure. It is available in all EU languages and used as a preliminary evidence of fulfilment of the conditions required in public procurement procedures across the EU. Thanks to the ESPD, the tenderers no longer have to provide full documentary evidence and different forms previously used in the EU procurement, which means a significant simplification of access to cross-border tendering opportunities. From October 2018 onwards the ESPD shall be provided exclusively in an electronic form.

The European Commission provides a free web service for the buyers, bidders and other parties interested in filling in the ESPD electronically. The online form can be filled in, printed and then sent to the buyer together with the rest of the bid. If the procedure is run electronically, the ESPD can be exported, stored and submitted electronically. The ESPD provided in a previous public procurement procedure can be reused as long as the information remains correct. Bidders may be excluded from the procedure or be subject to prosecution if the information in the ESPD is seriously misrepresented, withheld or cannot be complemented with supporting documents.

For more information on ESPD, please [click here](http://ec.europa.eu/growth/single-market/public-procurement/e-procurement/espd/index_en.htm)

If you are interested in the answers to the most frequently asked questions about the ESPD, please have a look at the [FAQ leaflet](http://ec.europa.eu/DocsRoom/documents/16002/attachments/1/translations/en/renditions/native)

**Who are you?**

I am a contracting authority

I am a contracting entity

I am an economic operator

**What would you like to do?**

Import ESPD

Merge two ESPDs

Create response

**Upload document**

Please upload an ESPD Request or an ESPD Response

**Where is your business located?**

Select country

**5**

#### C: Information about reliance on the capacities of other entities

Does the economic operator rely on the capacities of other entities in order to meet the selection criteria set out under Part IV and the criteria and rules (if any) set out under Part V below?

Yes No

#### D: Information concerning subcontractors on whose capacity the economic operator does not rely

* (Section to be filled-in only if this information is explicitly required by the contracting authority or contracting entity.)

Does the economic operator intend to subcontract any share of the contract to third parties?

Yes No

* If the contracting authority or contracting entity explicitly requests this information in addition to the information under Part I, please provide the information required under Sections A and B of this Part and Part III for each of the (categories of) subcontractors concerned.

**6**

**Early termination, damages or other comparable sanctions**

Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract?

More information

Your answer? Yes No

**Guilty of misinterpretation, withheld information, unable to provide required documents and obtained confidential information of this procedure**

Can the economic operator confirm that:

a) It has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,

b) It has withheld such information,

c) It has not been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and

d) It has undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?

More information

Your answer? Yes No

#### D: Purely national exclusion grounds

**Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?**

**Purely national exclusion grounds**

Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Has the economic operator breached its obligations relating to the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents?

More information

Your answer? Yes No

Is this information available at no cost to the authorities from an EU Member State database? Yes No

**7**

#### D: Purely national exclusion grounds

**Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?**

**Purely national exclusion grounds**

Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Has the economic operator breached its obligations relating to the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents?

More information

Your answer? Yes No

Is this information available at no cost to the authorities from an EU Member State database? Yes No

#### D: Purely national exclusion grounds

**Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply?**

**D. Purely national exclusion grounds**

Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Has the economic operator breached its obligations relating to the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents?

More information

Your answer? Yes No

Is this information available at no cost to the authorities from an EU Member State database? Yes No

7

#### Part V: Reduction of the number of qualified candidates

* The economic operator should only provide information where the contracting authority or contracting entity has specified the objective and non discriminatory criteria or rules to be applied in order to limit the number of candidates that will be invited to tender or to conduct a dialogue. This information, which can be accompanied by requirements concerning the (types of) certificates or forms of documentary evidence, if any, to be produced, is set out in the relevant notice or in the procurement documents referred to in the notice. For restricted procedures, competitive procedures with negotiation, competitive dialogue procedures and innovation partnerships only:

**The economic operator declares that:**

**It meets the objective and non discriminatory criteria or rules to be applied in order to limit the number of candidates in the following way:**

**In case certain certificates or other forms of documentary evidence are required, please indicate for each whether the economic operator has the required documents:**

If some of these certificates or forms of documentary evidence are available electronically, please indicate for each:

More information

Your answer? Yes No

Is this information available at no cost to the authorities from an EU Member State database? Yes No

8

#### Part IV: Concluding statements

The undersigned formally declare that the information stated under Parts II - V above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The undersigned formally declare to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:

a) The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database in any Member State that is available free of charge (on condition that the economic operator has provided the necessary information (web address, issuing authority or body, precise reference of the documentation) allowing the contracting authority or contracting entity to do so. Where required, this must be accompanied by the relevant consent to such access), or

b) As of 18 October 2018 at the latest (depending on the national implementation of the second subparagraph of Article 59(5) of Directive 2014/24/EU), the contracting authority or contracting entity already possesses the documentation concerned.

The undersigned formally consent to [identify the contracting authority or contracting entity as set out in Part I, Section A], gaining access to documents supporting the information, which has been provided in [identify the Part/Section/Point(s) concerned] of this European Single Procurement Document for the purposes of [identify the procurement procedure: (summary description, reference of publication in the Official Journal of the European Union, reference number)].

Date, place and, where required or necessary, signature(s):

Date

Place

Signature